Set up Truemail account on Windows 10

1. At Home screen, click Windows icon (bottom left) and select Mail





2. At Mail page, select gear sign (bottom left)



3. Settings \rightarrow Manage Accounts



4. Choose preferred Truemail





5. Check whether the [Password] and [Account name] is correct and then choose [Change mailbox sync settings] to set up more about Sync Mail

ibcc12u1@truemail.co.th account settings	
ibcc12u1@truemail.co.th	
User name	
ibcc12u1@truemail.co.th	
Password	
•••••	
Account name	
ibcc12u1@truemail.co.th	
Change mailbox sync settings Options for syncing email, contacts, and calendar.	
Delete account Remove this account from your device.	
Save Cancel	

- 6. Sync Mail set up as follows:
 - Download new email : drop down options are
 - based on my usage : Default every 2 hours
 - every 15 minutes
 - every 30 minutes
 - hourly
 - every 2 hours
 - manually : must press Refresh to Sync email

ownload new email	
based on my usage	
every 15 minutes	
every 30 minutes	
hourly	
every 2 hours	
manually	
the last 3 months	~
our name	
СТСС	
Ve'll send your messages usin	g this name.
vnc options	
an sit	
maii	

• Always download full message and internet images, place a

check mark



Always download full message and Internet images

- Download email from : drop down options are
 - the last 7 days
 - the last 2 weeks
 - the last month
 - the last 3 months
 - any time

	×
ibcc12u1@truemail If you get a lot of mail on for a few days, we'll chang save you data and battery	.co.th sync settings e day or don't check your account ge your sync settings accordingly to y.
Currently syncing: every 2	hours
Always download full	message and Internet images
Download email from	
the last 7 days	
the last 2 weeks	
the last month	
the last 3 months	
any time	
Email	
💽 On	
Advanced mailbox settir Incoming and outgoing mail ser	1gs verinfo

- Sync options :
 - If choose On, program will Sync email according to Download new email and Download email from
 - If choose Off, program will not Sync anything, must press Refresh to Sync email



Sync options	Sync options
Email	Email
On 💽	Off

7. Click Advanced mailbox settings, you'll find Incoming / Outgoing email server, check the settings and then press Done

×		×	
ibcc12u1@truemail.co.th sync settings	ibcc12u1@truemail.co.th sync settings		
for a few days, we'll change your sync settings accordingly to save you data and battery.	We'll send your messages using this name.		
Currently syncing: every 2 hours	Sync options		
Always download full message and Internet images	Email		
Download email from	On On		
the last 3 months 🗸	Incoming email server		
Your name	pop.truemail.co.th		
СТСС	Outgoing (SMTP) email server		
We'll send your messages using this name.	mxauth.truemail.co.th		
Sync options	Outgoing server requires authe	ntication	
Email	Vice the came user name and n	accurate for conding amail	
On	Se the same user name and p	assword for sending entail	
	Require SSL for incoming email		
Advanced mailbox settings Incoming and outgoing mail server info	Require SSL for outgoing email		
Done Cancel	Done	Cancel	