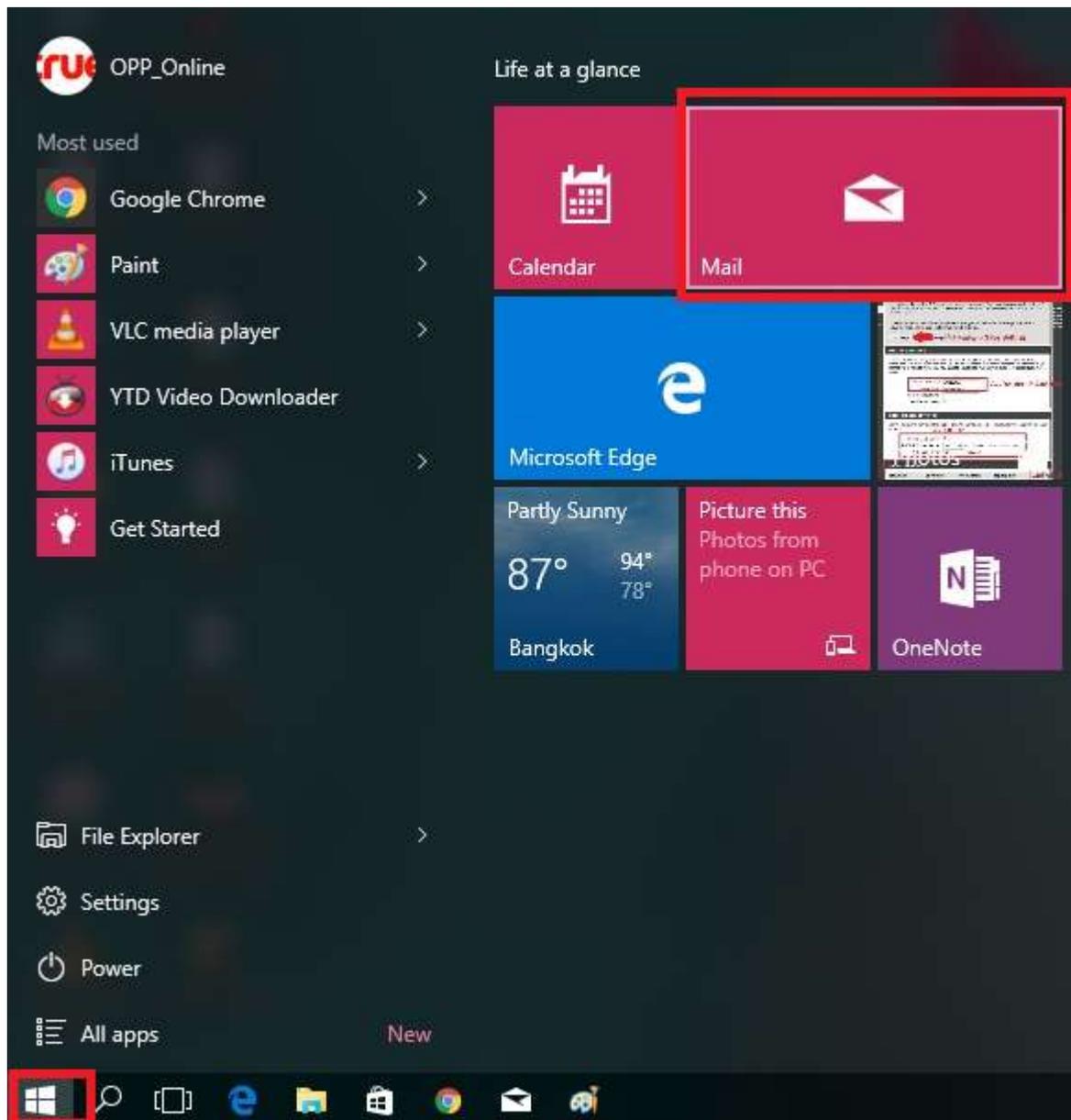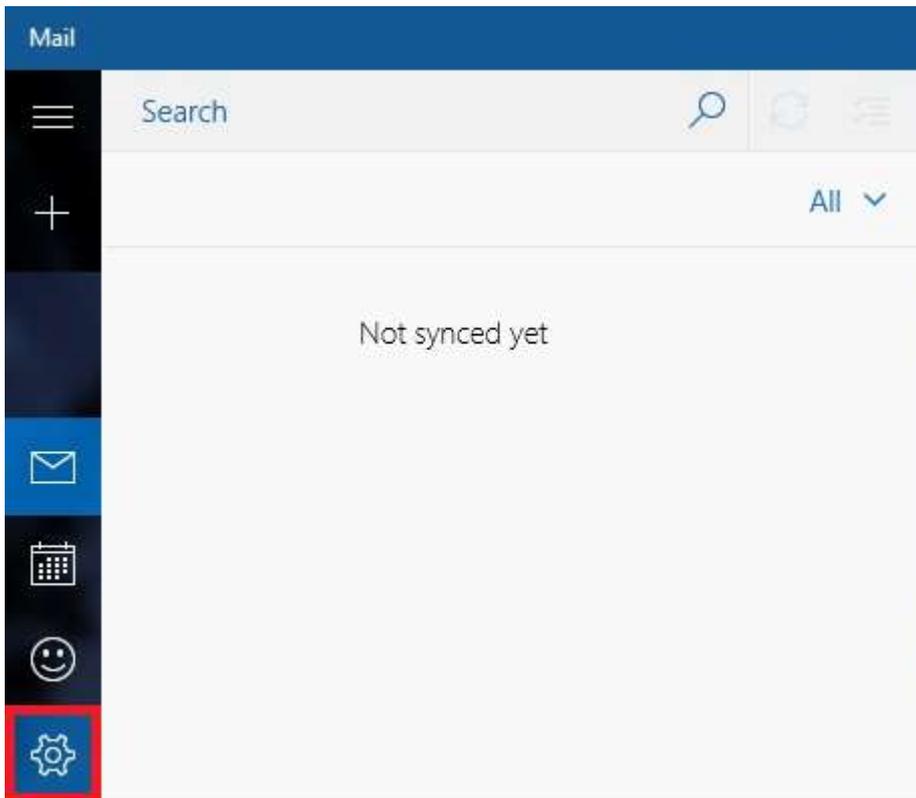# Manually create Truemail Account on Windows 10

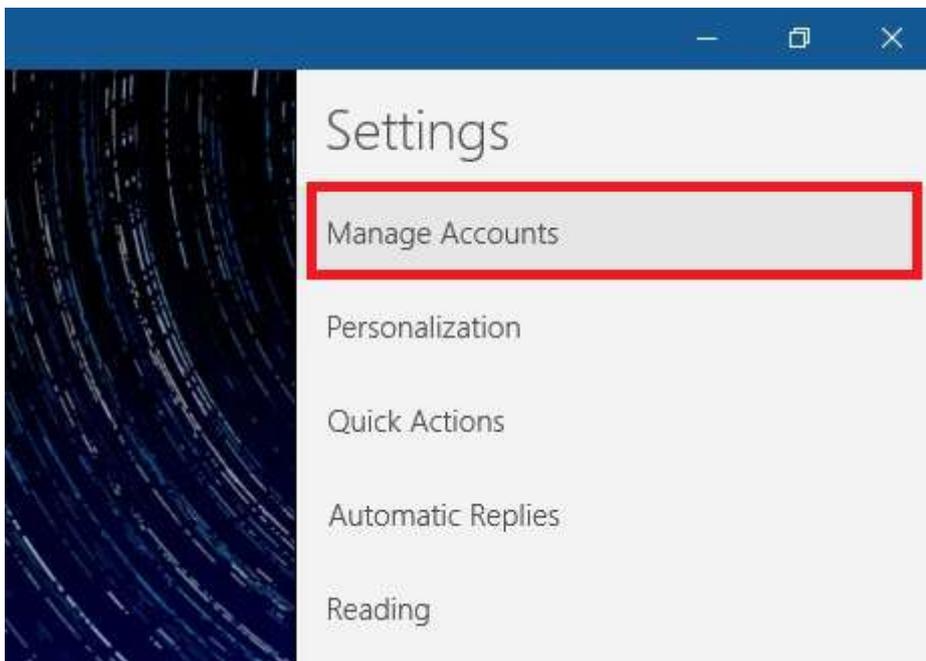## 1. At Home screen, click Windows icon (bottom left) and select Mail
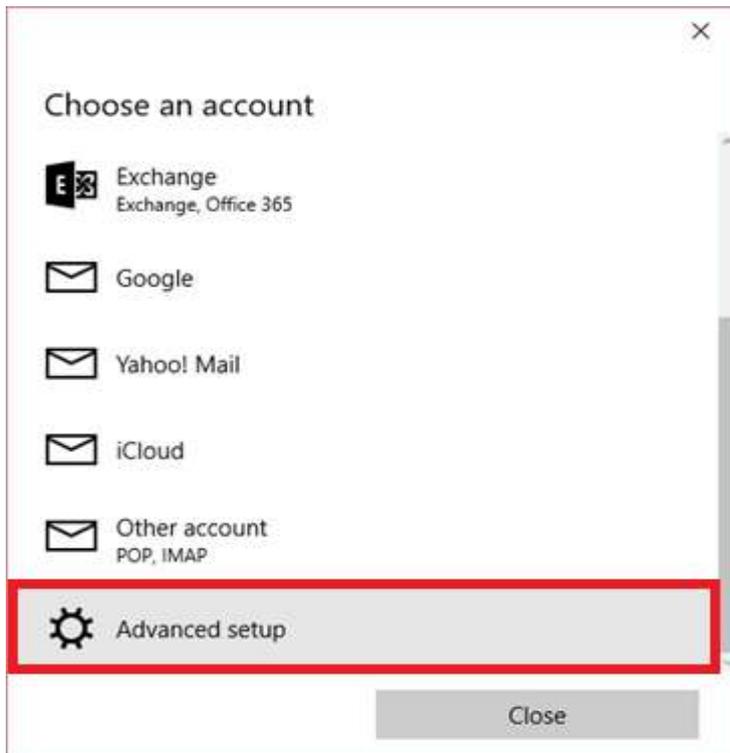
2. At Mail page, select gear sign (bottom left)
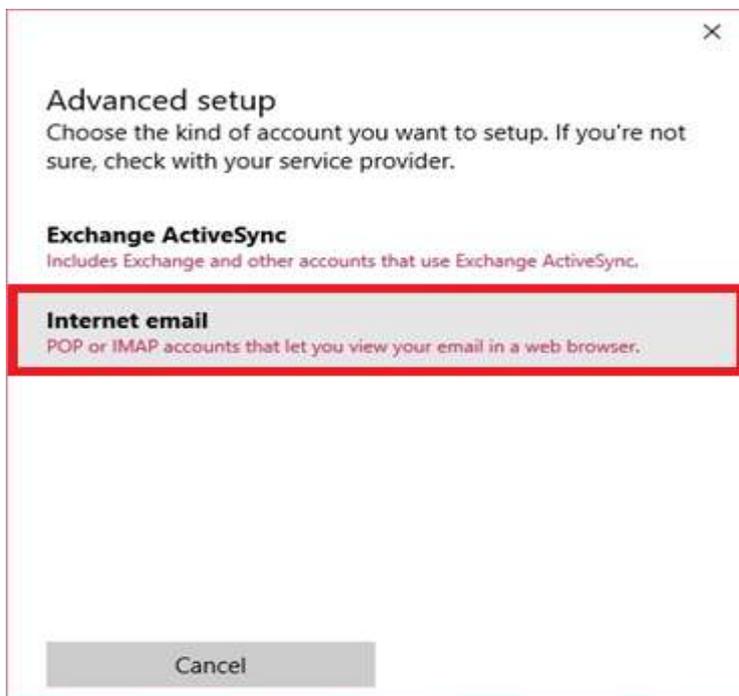

3. Settings → Manage Accounts

4. At Choose an account page, select Advanced setup

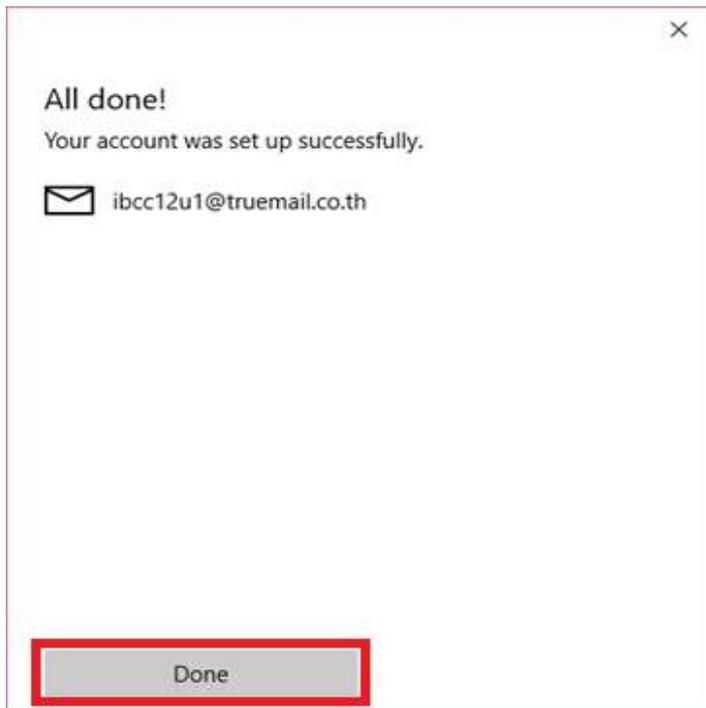## 5. Select Internet email

6. At Internet email account, enter following information:

- Account name

- Your name

- Incoming email server : pop.truemail.co.th

- Account type : POP3

- Email address

- User name

- Password

- Outgoing (SMTP) email server : mxauth.truemail.co.th

- Require SSL for incoming email : (remove a check mark)

- Require SSL for outgoing email : (remove a check mark)

- Press Sign in

7. Your account was set up successfully, press Done

8. Back to main page, Email is ready to use